



1

SCW YOGA CLUB GENERAL MEMBER MEETING

2 October 2021

10/6/2021

AGENDA

- Meeting Minutes Review and Approval
- Treasurer's Report
- State of the Club
- Discussion
- Adjourn

MEETING MINUTES REVIEW AND APPROVAL



TREASURER'S REPORT



FINANCES

- As of 31 Aug 2021:

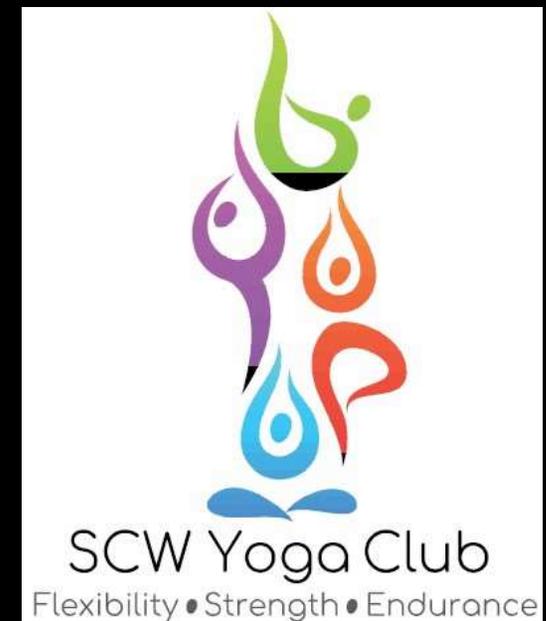
Checking account balance:	\$ 7,091.03
Money Market savings:	<u>10,658.90</u>
Total cash:	<u>\$ 17,749.93</u>

SCW YOGA CLUB MEMBERSHIP

COMPARATIVE MEMBERSHIP FIGURES		
	31 Dec 2020	31 Aug 2021
New Members	120	76
Renewing Members	552	672
Total Members	672	748

STATE OF THE CLUB

- Chartered Club Tax Situation Impacts on Yoga Club
- RCSCW Club Software
- Membership Drive – 1 Nov 2021-31 Jan 2022
- Monitors
 - Monitors Needed
 - Monitor Training
- 2022 Officers
- Proposed Bylaw Change
- Open House in November
- Email Signup
- Next General Membership Meeting



CHARTERED CLUB TAX SITUATION IMPACTS ON YOGA CLUB

- The Yoga Club is a **501(c)(7)** not-for-profit organization
 - IRS classification: “social club”
 - Not currently at risk of exceeding the 15% threshold of income from non-member sources
 - Historical range is 5% - 6%

CHARTERED CLUB TAX SITUATION IMPACTS ON YOGA CLUB

- Two IRS requirements *could* have a significant impact
 1. Reporting non-member income
 2. Reporting non-member reimbursement for activity paid by member

We're talking about Club INCOME, not PEOPLE

CHARTERED CLUB TAX SITUATION IMPACTS ON YOGA CLUB

1. Reporting Non-Member Income

A. Non-member income when paid by check is captured and reported to the IRS



CHARTERED CLUB TAX SITUATION IMPACTS ON YOGA CLUB

1. Reporting Non-Member Income (continued)

- B. Non-member participation is paid by taking an additional “punch” from the host’s prepaid card
- Tracking the distinction between a host’s “punch” and a non-member’s “punch” from the same card would:
 - Require significant changes to the Monitor procedures
 - Require additional detailed tracking by the Monitors
 - Result in check-in line backups
 - Longer close-out times
 - Etc.



CHARTERED CLUB TAX SITUATION IMPACTS ON YOGA CLUB

2. Reporting non-member reimbursement for activity paid by member

- When a host pays for a guest's participation, the IRS requires that the organization know if the guest will reimburse the host so that the income can be correctly categorized
 - Reimbursement = YES = Non-member income
 - Reimbursement = NO = Member income

CHARTERED CLUB TAX SITUATION IMPACTS ON YOGA CLUB

2. Reporting non-member reimbursement for activity paid by member (continued)

- Capturing reimbursement status would require additional work and tracking by the Monitors
 - Require significant changes to the Monitor procedures
 - Require additional detailed tracking by the Monitors
 - Result in check-in line backups
 - Longer close-out times
 - Etc.



CHARTERED CLUB TAX SITUATION IMPACTS ON YOGA CLUB

- Therefore:
 - ✓ To keep Monitor procedures as simple as possible
 - ✓ To reduce the burden of extra work on the Monitors
 - ✓ Because historic non-member income has been well below the 15% threshold
 - ✓ The Yoga Club Board has decided...

CHARTERED CLUB TAX SITUATION IMPACTS ON YOGA CLUB

- Prepaid card income (i.e., “punches”) shall be reported as member income
- All checks for individual classes* will be counted as non-member income
- This will make the Monitors’ jobs as simple as possible and keep the club within the 15% non-member income requirement
- *However...*

* Does not include checks purchasing memberships or prepaid cards.

CHARTERED CLUB TAX SITUATION IMPACTS ON YOGA CLUB

- If a significant number of members pay for individual classes by check*, the club's non-member income will be overstated
- If a significant number of members pay for non-members, the club's non-member income will be understated
- These conditions *could* become a problem when the IRS audits the Yoga Club

* Does not include checks purchasing memberships or prepaid cards.

CHARTERED CLUB TAX SITUATION IMPACTS ON YOGA CLUB

- Key Take-Aways
 - Members:
 - Pay for your class participation with prepaid cards
 - Try to limit taking “punches” from your prepaid card for non-members
 - Encourage your guest to pay by personal check
 - Monitors:
 - Encourage non-members to pay by check

RCSCW CLUB SOFTWARE

- The RCSCW will be implementing “club software” to track club room usage
- This is being done at the request of the GB to ensure that club room usage is accurately reported
- The Yoga Club was asked to participate in the pilot but declined due to the extra burden it would place on Monitors
- Since then, the software requirements have been relaxed, so the burden may not be as onerous
- Eventually, every club will be required to use the software but there’s no way to tell what the software’s final form will take – it’s still very early.
- However, the club’s check-in process will change in the future

ANNUAL MEMBERSHIP DRIVE

1 NOV 2021 – 31 JAN 2022

- Members may renew their memberships for 2022
- Membership fee is being held at \$10.00 per person for the calendar year 2022
- New members may join at \$10.00 per person for the calendar year 2022

ANNUAL MEMBERSHIP DRIVE 1 NOV 2021 – 31 JAN 2022

- November, December, and January
 - Additional membership drive workers will be in each class
 - November 1-13
 - December 1-14
 - January 3-15
- Monitors will sell memberships at other times

MONITORS NEEDED

- Before COVID
 - The club offered 33 classes a week
 - We struggled to get monitors for those classes
 - Certain individuals **carried the monitor load**
 - Appointed one person to be the “Monitor Badger” to make sure classes were covered
- Currently
 - The club offers 12 classes per week
 - We still struggle to get monitors for these classes
 - Certain individuals **carry the monitor load**

MONITORS NEEDED

- **WE NEED MORE PEOPLE TO BE MONITORS**
 - It's not fair to those who are carrying the load that they are, well, carrying the load

Unlike other SCW clubs, the Yoga Club does not require that each member work as a monitor a specified number of times in a year

MONITORS NEEDED

- **The Yoga Club has made it easier to be a monitor**
 - Stopped accepting cash to eliminate the objection that people are not comfortable handling cash
 - Redesigned the Monitor processes and forms to make them clearer and easier to use
 - Implemented a 5-minute cutoff time to enter class so that the Monitors may get to their mats before class starts
 - Created a Monitor Handbook that clearly describes how to perform the monitor role

MONITORS NEEDED

- The Yoga Club exists for the benefits of its members
 - Monitoring is an *important, vital* role in operating this club
 - **RCSCW rule: No monitor, no class**
 - **MORE of our members need to step up to share the burden of operating this club**
 - Not only do we need more monitors...
 - We cannot continue to rely on the same people to be monitors; the **workload must be shared by others getting involved**
 - The Board wants to avoid requiring monitor duties of its members

MONITOR TRAINING

- Two classes will be held:
 - October 21
 - November 4
- Location: The Yoga Studio
- Time: 1:00 PM – 3:00 PM
- Preparation: None, just bring paper and pen to take notes!



2022 YOGA CLUB OFFICERS

- Your current officers are willing to remain in office during 2022
 - President – Jack Leary
 - Vice President – Connie Kopf
 - Treasurer – Gwen Rhoades
 - Secretary – Sandie Dickson
- At our 5 December 2021 luncheon meeting:
 - The current slate will be announced
 - Nominations will be taken from the floor for people to fill the roles
 - A vote will be taken
 - Officers will be installed after the vote
- Should the current officers be reelected in December, new persons will be needed to be officers in 2023 due to term limits

PROPOSED BYLAW CHANGE

Article VI, Section E states:

“A nominating committee shall be appointed by the Club Board to develop a list of officer candidates for the ensuing year. This committee shall consist of not more than one (1) Club Board member and at least three (3) members selected from the general membership. This committee shall check with the membership to obtain candidates for each office; obtain their consent and present their names at the October meeting which will be held for this purpose. Nominations will also be accepted from the floor in October. All nominations will be closed by October 31. The election will be held in November at a date to be announced by the president. There will be no absentee ballots for any reason.”

PROPOSED BYLAW CHANGE

The proposed bylaw change adds to that section

“Notwithstanding the above, if an insufficient number of willing and/or qualified club member(s) is (are) brought forward by the nominating committee (Article 6, Section E of these bylaws), the current club officer(s) may serve, if willing, an additional term in their current role(s) of no more than twelve (12) months or until (a) willing and/or qualified member(s) is (are) brought forward by the nominating committee. In the event that (a) willing and qualified candidate(s) is (are) brought forward by the nominating committee subsequent to the most recent election, a special election will be held within thirty (30) days’ notice to club members. Elections will be held as specified in Article III, Section C of these bylaws. The results of the election will be effective immediately, with a smooth transition of power to be effected by those involved.”

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NOVEMBER OPEN HOUSE

- Open house to SCW owner-members, associates, tenants, staff, etc.
- Same format as the first open house
 - Instructors doing demos or holding 'mini classes'
 - Light refreshments
 - Tri-fold flyers describing the Yoga Club and its offerings
- Saturday, 13 Nov 2021, 2:00 PM – 4:00 PM

NEXT GENERAL MEMBERSHIP MEETING

- Sunday, 5 December 2021
- RH Johnson Social Hall West
- Holiday luncheon!



SIGN UP FOR EMAIL

- If you're not already on the club email list, sign up!
- Club business is communicated via email, so don't miss out!
- The signup form is available on every page of the club's website, www.scwyoga.com
- Your email address will be used only for club business
 - We will not spam you
 - We will not share your address

Sign Up for Email Notifications

Enter the information below and then click "Subscribe" to be added to the Yoga Club email notification system.

Email *

First Name *

Last Name *

Your email address will only be used for Yoga Club business. And don't worry, we hate spam too! You can unsubscribe at anytime.

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