

# Sun City West Yoga Club

<b>DOCUMENT TYPE</b>	POLICY	<b>DOCUMENT ID</b>	015	<b>REVISION</b>	000
<b>ISSUE DATE</b>	01 JAN 2020	<b>EFFECTIVE DATE</b>	01 JAN 2020		
<b>FUNCTIONAL AREA</b>	MEMBERS				

## SOLICITATION OF MEMBER BUSINESS

### A. PURPOSE

This policy describes involvement and use of Club resources for purposes of selling merchandise or services.

### B. SCOPE AND APPLICABILITY

This policy applies to all Club members, class offerings, workshops, and other events and individuals and organizations where the Club can be deemed the nexus of the commercial activity.

### C. ASSOCIATED DOCUMENTS AND REFERENCES

SCW Yoga Club Bylaws

RCSCW Rules, Regulations, and Procedures (RR&Ps)

### D. DEFINITIONS

TERM	DEFINITION
Club Member	A Sun City West resident in good standing with the Recreation Centers of Sun City West and a holder of a valid Recreation Card, who has paid the current SCW Yoga Club fee.
Class	A regularly scheduled SCW Yoga Club event taught by a certified instructor for the benefit of the participants. Each class is found on the Club's regular class schedule.
Workshop	A SCW Yoga Club event that is held outside the regular class schedule. A workshop may be a single infrequently held event or a small number of infrequently held periodic events. Event notice, admission fee, and registration for workshop events occurs separately from regularly scheduled classes.
Nexus	A nexus is a central link or connection. If one is at the nexus of something, one is in the middle of it; e.g., standing in the middle of the intersection of two streets.
Individual	A person(s) participating in a SCW Yoga Club class or workshop, regardless of role in that event.
Organization	An entity that is not a person, but is represented by a person(s), participating in a SCW Yoga Club class or workshop, regardless of role in that event.

<b>SUPERSEDES DOCUMENT ID</b>	N/A	<b>SUPERSEDED BY DOCUMENT ID</b>	N/A
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**E. DESCRIPTION**

While our instructors and workshop vendors are trusted partners, it is the obligation of the SCW Yoga Club Board to protect the privacy of our members against potentially undesirable solicitation, unwanted sales pitches or enticements, potential harassment, etc. The SCW Yoga Club will not grant access to outside parties to our member lists, class or workshop registrations, or other personal identifiable information (PII).

To that end, Club classes and workshops will not be used to sell, promote, endorse, etc., products and services of members, instructors, third-party providers, etc., except as noted below in Section G.

**F. ENFORCEMENT**

Members and instructors will be advised of this policy and expected to respect and support this policy through their conduct and behavior.

The SCW Yoga Club Board cannot, and will not, be party to activities and events that occur between or among private citizens outside of the Club.

**G. EXCEPTIONS**

There are three exceptions to this policy:

1. Equipment required for a SCW Yoga Club class may be sold in class but may not be the exclusive source of the necessary equipment unless no other source is readily available. The Yoga Stretch & Roll class is exempt from this policy.
2. Instructors contracted to conduct workshop(s) are permitted to sell their merchandise immediately before, during, and after the workshop(s) they are contracted to lead. This provision is often required as part of the instructor’s contract for conducting the workshop.
3. Other exceptions as determined by the SCW Yoga Club Board.

**H. CHANGE HISTORY**

VERSION	CHANGE
001	New

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## I. APPROVALS

<b>ROLE</b>	<b>NAME</b>
President	Jack Leary
Vice President	Vikki Erla
Treasurer	Vicky Frank
Secretary	Ann Johnson

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