

Sun City Yoga Club					
DOCUMENT TYPE	POLICY	DOCUMENT ID	017	REVISION	001
ISSUE DATE	MAY 11, 2026	EFFECTIVE DATE	JUNE 01, 2026		
FUNCTIONAL AREA	CLASSES				
CLASS ADMITTANCE					

A. PURPOSE

This policy defines the basis for who comes to Club classes and events.

B. SCOPE AND APPLICABILITY

This policy applies to all Club regularly scheduled classes and events

C. ASSOCIATED DOCUMENTS AND REFERENCES

SCW Yoga Club Policy - 006 - Minimum Age Requirement

SCW Yoga Club Policy - 007 - Guest Policy

SCW Yoga Club Policy - 008 - Class size Limits

SCW Yoga Club Policy - 009 – Fee Schedule

SCW Yoga Club Policy - 010- Payments Made by Members

SCW Yoga Club Policy - 011 – Do Not Enter Classes in Progress

SCW Yoga Club Policy - 012 – Class Capability Levels

D. DEFINITIONS

TERM	DEFINITION
Class Admittance	Indicates a group of people will be dealt with in order of membership basis
Club Member	A Sun City West resident in good standing with the Recreation Centers of Sun City West and a holder of a valid Recreation Card, who has paid the current SCW Yoga Club fee
Resident Guest	A Sun City West resident in good standing with the Recreation Centers of Sun City West who is not a member of the SCW Yoga Club but comes to a class or event accompanied by a Club Member.
Non-Resident Guest	A non-resident of Sun City West who cannot become a member of the Club but comes to a class or event accompanied by a Club Member.
Resident Non-Member	A Sun City West resident in good standing with the Recreation Centers of Sun City West who comes to a SCW Yoga Club class or event with the intention of trying out that class or event before deciding to become a member of the Club.

SUPERSEDES DOCUMENT ID	014	SUPERSEDED BY DOCUMENT ID	014
Use of a superseded or obsolete document is prohibited. The user is responsible for verifying that this document is current prior to each use.			

E. DESCRIPTION

Club classes have pre-determined size limitations. There will be times when people may be turned away due to reaching the class limit. Club Members, Club Members with Non-Resident or Resident Guests, Resident Non-Members have priority in that order.

If the Class reaches the established limit, and a Club Member demands to attend, the monitor will inquire if the Member wishes to have a nonmember displaced in order to make space. If the member requests the monitor to displace an individual, the monitor will then contact the Resident Non-Member, if present, if not then the Non-Resident or Resident Guests of a Club Member (in that order) explain the situation and ask them to leave. The individuals that are requested to leave will have their virtual punches or check returned.

F. ENFORCEMENT

The computerized roster is the official record of attendees and is the final arbiter regarding class limits. Placing a mat on the floor to save a spot does not reserve a place in class. Only by following the Yoga Club procedure by scanning into the automated check-in system will you be allocated a spot in class.

G. EXCEPTIONS

There are no exceptions.

H. CHANGE HISTORY

VERSION	CHANGE
001	New

APPROVALS

ROLE	NAME
President	Mary Casselman
Vice President	Rickey Murrell
Treasurer	Sandy Gruin
Secretary	Debbie Wenz

SUPERSEDES DOCUMENT ID	014	SUPERSEDED BY DOCUMENT ID	014
Use of a superseded or obsolete document is prohibited. The user is responsible for verifying that this document is current prior to each use.			